

BOARD OF DIRECTOR'S MEETING

MAY 17, 2017

MEETING MINUTES

SEWERAGE AND WATER BOARD OF NEW ORLEANS

ROLL CALL

The Board of Directors of the Sewerage and Water Board met on Wednesday, May 17, 2017 at 9:00 AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Robin Barnes, Marion Bracy, Ralph Johnson, Joseph Peychaud, Dr. Tamika Duplessis and Jeff Hebert.

The following member(s) were absent: Eric Blue, Kerri Kane, Alan Arnold and Scott Jacobs.

Also present were: Geneva Coleman, The Hawthorne Agency; Pamela Burleigh, SOL Engineering Services, LLC; Jan Evans and Juba Diaz, Volkert; Randy Smith, Royal Engineers; Zach Monroe, Sabiston Consultants; Amer Tufail, Green Point; Brenda Thornton, Communirep, Inc. and Michael Nicoladis, N-Y Associates.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Bruce Adams, Deputy General Superintendent; Sharon Judkins, Deputy Director, Administration; Valerie Rivers, Deputy Director, Logistics; Kimberly Johnson, Deputy Director, Continuous Improvement; Nolan Lambert, Special Counsel; Joseph Becker, General Superintendent; Ronald Doucette, Deputy Director of Security; Harold Marchand, Yolanda Grinstead, Legal Department; Lisa Martin, Deputy Director, Communications; Jasmin Lawrence and Lawrence Williams, Board Relations Staff.

APPROVAL OF PREVIOUS REPORT

Robin Barnes moved to approve the minutes of the Regular Board Meeting held on April 19, 2017. Dr. Tamika Duplessis seconded the motion. The motion carried.

HONORS AND AWARDS

There were no Honors and Awards for the month of May 2017. However, Cedric S. Grant mentioned that the Coroner's Office called and said S&WB are doing a wonderful job as first responders.

REPORT OF THE EXECUTIVE DIRECTOR

Cedric S. Grant presented a slide presentation that focused on the following topics of discussion:

- 2017 State Legislative Agenda
- SELA Update
- Parking Improvements for St. Joseph St.
- One Water Summit 2017
June 27-29, 2017 in New Orleans, LA
- **Key Agenda Topics:**
- **Finance & Administration Committee:**
 - General Superintendent's Recommendation(s)
 - Change Order(s)
 - 2016 Compliance Questionnaire and Resolution (R-027-2017)
 - Actuarial Valuation Report for Employee's Retirement System as of Dec. 31, 2016 and Recommended Resolution for Employer Contribution Rate of 2017 (R-048-2017)
 - Executive Session
 - Rhonda Crutchfield, et al v. SWB, et al – USDC Eastern District of Louisiana, Civil Action no. 2:13-c-04801
 - **Presentation Items**
 - Financial Results through March 2017
 - Helping Customers Understand Their Bill
- **Strategy Committee:**
 - Presentation Items:
 - Legislative Agenda
 - Monthly Human Resources Activity Report for the Period April 1 - 30, 2017
 - Executive Director's Approval of Contracts of \$1M or less
 - Customer Service Results through April 2017
 - EDBP Participation Report
 - Overtime and Standby Time Overview

STRATEGY COMMITTEE

Marion Bracy reported there was no action taken by the Strategy Committee. However, Cedric S. Grant presented the 2017 Legislative Agenda. Sharon Judkins presented the Monthly Human Resources Activity Report for April 2017. Cedric S. Grant presented the Executive Director's Contract(s) for \$1,000,000.00 or less. Robert Miller presented the Customer Service Results through April 2017. Valerie Rivers presented the EDBP Participation Report. Kimberly Johnson presented the Overtime and Standby Time Overview report.

Marion Bracy moved acceptance of the Strategy Committee's report. Ralph Johnson seconded the motion. The motion carried.

FINANCE & ADMINISTRATION COMMITTEE

Joseph Peychaud reported on the actions taken by the Finance & Administration Committee. Marion Bracy noted a correction to the Finance and Administration Report. Marion Bracy attended the meeting.

Joseph Peychaud moved acceptance of the Finance & Administration Committee's report and the Finance & Administration Committee's recommendations, with the noted correction as amended, therein. Dr. Tamika Duplessis seconded the motion. The motion carried.

CORRESPONDING RESOLUTIONS

The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-027-2017 – Louisiana System Survey and Compliance Questionnaire.

R-039-2017 – Contract #2126 – Water Main Point Repair, Water Service Connection, Water Valve And Fire Hydrant Replacement At Various Sites Throughout Orleans Parish.

R-040-2017 – Final Acceptance And Close Out To Contract #3666 – 404 Hazard Mitigation Grant Program Replacement of Lake Forest Sewage Pumping Station.

R-041-2017 – Ratification of Change Order No. 1 for Contract #1395 – Water Hammer Hazard Mitigation – Elevated Storage Tanks.

R-042-2017 – Ratification of Change Order No. 3 for Contract #3795 – Modifications to the Return Activated PS and Pipeline at the East Bank Sewer Treatment Plant.

R-043-2017 – Ratification of Amendment No. 9 to the Agreement Between The Sewerage & Water Board of New Orleans And Waldemar S. Nelson And Company for Hurricane Katrina Related Water Restoration Projects.

R-044-2017 – Amendment to Agreement with Volkert, INC. for Design and Engineering Services for the Demolition of Abandoned C7 and C8 Basins and Other Site Improvements Project.

R-045-2017 – Authorization To Proceed To Phase II Design Services In The Agreement Between The Sewerage & Water Board of New Orleans And N-Y Associates, INC. For Design and Engineering Services for The SWBNO Resiliency Complex.

R-046-2017 – Authorization To Proceed To Phase II Design Services Agreement between The Sewerage & Water Board of New Orleans and Black & Veatch for Design And Engineering Services For Sewer Pumping Station A Structural Rehabilitation.

R-048-2017 - Sewerage & Water Board’s 2017 Contribution to the Employees’ Retirement System of Sewerage & Water Board of New Orleans.

EXECUTIVE SESSION

Marion Bracy moved to go into Executive Session. Robin Barnes seconded the motion. The motion carried. Marion Bracy moved to leave Executive Session and return to Regular Session. Robin Barnes seconded the motion. The motion carried. Robin Barnes moved to accept staff’s recommendations re: Rhonda Crutchfield, et al v. Sewerage & Water Board of New Orleans, et al – USDC Eastern District of Louisiana, Civil Action no. 2:13-c-04801. Marion Bracy seconded the motion. The motion carried.

PRESENTATION ITEMS

Monthly Human Resources Activity Report for the Period April 1 through April 30, 2017

Sharon Judkins presented the Monthly Human Resources Activity Report for the month of April 2017 and an overview of the Human Resource Activities.

Executive Director’s Approval of Contracts for \$1,000,000.00 or less

The contracts approved by the Executive Director that were \$1,000,000.00 or less are as follows:

1. Associated Pump and Supply for the Rental of nine (9) Portable Pumps for Hurricane Season.
2. United Rentals (North America) Inc. for the Rental of three (3) Generators for Hurricane Season.
3. Pencco, Inc. for the purchase of furnishing Fluorosilicic Acid for Carrollton & Algiers Water Plant.
4. Roedel Parsons Koch Blache Balhoff & McCollister on legal representation and advice regarding civil service reform endeavors contemplated by the Board, other legislative matters affecting the operation and administration of the Board, and other related matters.

Legislative Agenda Item

Cedric S. Grant presented the 2017 Legislative Agenda.

COMMUNICATION

Jeff Hebert referenced the Letter to the Louisiana Congressional Delegation on SELA under Information Item(s) tab 10(J), not Communications tab 11.

INFORMATION ITEMS

The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of the Special Counsel
- Financial Statements
- Letter to the Louisiana Congressional Delegation

ANY OTHER MATTERS

Note: Robin Barnes attended the Water Environment Federation Great Water Cities Summit in New York on Tuesday, May 16, 2017. There was a panel on Workforce Development that cited Civil Service as the number one issue.

ADJOURNMENT

There being no further business to come before the Board, Marion Bracy moved to adjourn. Ralph Johnson seconded. The meeting adjourned at approximately 9:55 AM.