

BOARD OF DIRECTOR'S MEETING

APRIL 19, 2017

MEETING MINUTES

SEWERAGE AND WATER BOARD OF NEW ORLEANS

ROLL CALL

The Board of Directors of the Sewerage and Water Board met on Wednesday, April 19, 2017, at approximately 9:00 AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Robin Barnes, Alan Arnold, Marion Bracy, Dr. Tamika Duplessis, Joseph Peychaud, Scott Jacobs, Kerri Kane, and Ralph Johnson.

The following member(s) were absent: Eric Blue and Jeff Hebert.

Also present were: Geneva Coleman, The Hawthorne Agency, Inc.; Randy Smith, Royal Engineers; Pamela Burleigh, SOL Engineering Services, LLC; Zach Monroe, Sabiston Consultants, and Brenda Thornton, Communirep, Inc.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Ronald Doucette, Deputy Director of Security; Kimberly Johnson, Deputy Director of Continuous Improvement; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Department; Willie Mingo, Purchasing Department; Lisa Martin, Deputy Director of Communications; Hayne Rainey, Communications; Lawrence Williams and Jasmin Lawrence, Board Relations, and Robert Jackson, Community & Intergovernmental Relations.

APPROVAL OF PREVIOUS REPORT

Joseph Peychaud moved to accept the minutes of the Regular Board Meeting held on March 15, 2017. Ralph Johnson seconded the motion. The motion carried.

HONORS AND AWARDS

There were no Honors and Awards for the Month of April 2017.

REPORT OF THE EXECUTIVE DIRECTOR

Cedric S. Grant presented a slide presentation that focused on the following topics of discussion:

- Breaking News: Water Dogz Win Big in Texas, the Water Dogz won six First Place Awards, defeating some of the best operations teams in Texas at the 2017 Water Environment Association of Texas Conference at the Austin Convention Center on April 12, 2017. Cedric S. Grant recognized the team for winning the competition.
 - Recognition of 32 S&WB Employees for their assistance in staffing traffic control points during the 2017 NBA All-Star Weekend and Mardi Gras. Each received official “Superintendent’s Coin” and Service of Excellence Award.
 - S&WB’s assistance with Mardi Gras Parade Clean Up provided extra manpower and 12 pieces of equipment (9 trash trucks, 2 front end loaders, 1 pick-up truck) to assist the City’s Sanitation crews.
 - 2017 State Legislative Agenda –
 - Human Resource Reform - (Morell) Amend state law so that S&WB would not be considered an instrumentality of the state for the purpose of the Louisiana constitutional provisions creating the state civil service system and expressly provides that the employees of the board shall not be included in the state civil service system.
 - New S&WB employees hired beginning 2018 would be removed from the City’s Civil Service System.
 - Sewer Service - (Morrell) – Authorize S&WB to sell sewer service to neighboring parishes.
 - Board of Directors Retreat – April 26, 2017, in New Orleans, LA at the New Orleans Museum of Art #1 Collins Diboll Circle, City Park Retreat: 12 – 5 p.m.
 - Previous Speaking Engagements (March – April) 2017
 - HBCU Climate Change Conference (3/15)
 - Louisiana Solid and Hazardous Waste Conference (3/16)
 - Construction Management Association of America’s Capital Projects Symposium (4/12)
 - Women in Transportation Seminar (4/12)
 - Water Week 2017 Recap – March 19 – 23 in Washington, DC.
 - SELA Congressional Visit Recap – March 29 – 30, 2017 in Washington, DC
 - US Water Alliance One Water Summit – June 27 – 29, 2017 in New Orleans, LA.
- **Key Agenda Topics**
- **Finance and Administrative Committee:**
 - General Superintendent’s Recommendations
 - Change Order(s)
 - Award of Phase II Design – Stanley Consultants, Inc. for Design and Engineering Services for the Bilk Storage and Chemical Feed Facility Project (R-035-2017)
 - Amendment No. 2 for Professional Service for Sewer System Evaluation and Rehabilitation Program Management (SSERP II) between S&WB and MWH Americas, Inc. (R-036-2017)

- Amendment to Existing Contracts with Cogsdale Corp. for Additional Implementation Service for Human Resources/ TimeKeeping/Payroll System (R-037-2017)
- **Presentation Items**
 - Financial Results through February 2017
 - Financial Plan – 2016-2026
- **Information Items**
 - Executive Director’s Approval of Contracts of \$1 Million or less
 - DBE Participation on Contracts
 - Customer Service Results through March 2017
 - FEMA Project Worksheet Status
- **Governance Committee:**
 - Declaration of Vacancy of Board members position on the Board of Directors of Sewerage & Water Board of New Orleans (R-025-2017)
 - Declaration of Vacancy of Board members positions on the Board of Directors of Sewerage & Water Board of New Orleans (R-026-2017)
- **Strategy Committee:**
 - **Presentation Items:**
 - Monthly Human Resources Activity Report for the Period March 1 through March 31, 2017
 - Executive Director’s 2017 Work Plan
 - Overtime and Standby Time Overview

COMMITTEE REPORTS

GOVERNANCE COMMITTEE

Alan Arnold reported on the actions taken by the Governance Committee. Kerri Kane moved acceptance of the Governance Committee Report and the Governance Committee’s recommendations, therein. Marion Bracy seconded the motion. The motion carried.

STRATEGY COMMITTEE

Marion Bracy reported there were no actions taken by the Strategy Committee. Dr. Tamika Duplessis moved acceptance of the Strategy Committee Report. Ralph Johnson seconded the motion. The motion carried.

FINANCE & ADMINISTRATION COMMITTEE

Scott Jacobs reported on the actions taken by the Finance & Administration Committee. Item 6, Louisiana System Survey and Compliance Questionnaire (R-027-2017), was removed from the Agenda for presentation at a subsequent meeting. There was no motion to adjourn. The meeting was adjourned at approximately 2:35 PM due to lack of quorum.

CORRESPONDING RESOLUTION

The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-025-2017 – Declaration of Vacancy of Board Members Position on the Board of Directors of Sewerage and Water Board of New Orleans.

R-026-2017 – Declaration of Vacancy of Board Member Positions on the Board of Directors of Sewerage and Water Board of New Orleans.

R-028-2017 – First and Final Renewal of Contract for Furnishing Sodium Hypochlorite – REQ. NOS. A1150025 & CM150038.

R-029-2017 – First and Final Renewal of Contract for Furnishing Gasoline and Diesel Fuel – REQ. No. YG160070.

R-030-2017 – Ratification of Change Order No. 7 for Contract #3669 – 404 Hazard Mitigation Grant Program - #6 Sewage Pumping Station.

R-031-2017 – Ratification of Change Order No. 4 for Contract #3663 – 404 Hazard Mitigation Grant Program – Bullard Sewage Pumping Station.

R-032-2017 – Ratification of Change Order No. 2. For Contract #2111 – Water Main Point Repair Water Service Connection, Water Valve and Fire Hydrant Replacement at Various Sites throughout Orleans Parish.

R-033-2017- Ratification of Change Order No. 4. For Contract #3670 – 404 Hazard Mitigation Grant Program - Lawrence Sewage Pumping Station.

R-034-2017 – Ratification of Amendment 6 with Burk-Klienpeter, Inc. for Program and Construction Management Services in connection with the 404 Sewer Hazard Mitigation Grant Program.

R-035-2017 – Award of Phase II Design – Stanley Consultants, Inc. for Design and Engineering Services for the Bulk Storage and Chemical Feed Facility Project.

R-036-2017 – Amendment No. 2for Professional Services for Sewer System Evaluation and Rehabilitation Program Management (SSEP II Program) Between Sewerage & Water Board of New Orleans and MWH Americas, Inc.

R-037-2017 – Amendment to Existing Contract with Cogsdale Corporation for Additional Implementation Services for Human Resources / Timekeeping/ Payroll System.

PRESENTATION ITEMS

Cedric S. Grant indicated that all Presentation Items were presented extensively in the Committees.

Dr. Tamika Duplessis gave a brief overview of Delgado Community Colleges’s waste water education initiatives that can help address the S&WB’s workforce development and retention challenges.

Executive Director’s Approval of Contracts of \$1,000,000.00 or less

The Contracts approved by the Executive Director that were \$1,000,000.00 or less are as follows:

1. Tanner Industries for the purchase of Anhydrous Ammonia.
2. Sterling Water Technologies LLC. for purchasing of Liquid Polyphosphate.
3. Hamp’s Enterprises for purchase of Proclaim Asphaltic Pavement (RAP).
4. Crescent Ford Trucks for installation of Automotive Remanufactured Engines and Related Parts.
5. Bollinger Armature Services LLC for contract #6260 – Rewind of Sewage Pump Motor Sewage.
6. Houma Armature Works & Supply LLC for Contract #6261 – 2017 Rewind of Sewage Pump Motor at Sewage.
7. BLD Service, LLC for Contract #2127 – Algiers Lock Forebay Waterline Replacement.
8. Cimsco Inc. for the purchase of R.D. Wood Gate Valve Parts.
9. Oliver H. Van Horn for the acquisition of Eighteen Inch Variable Speed Lathe.
10. Houma Armature Works and Supply LLC for Purchase of (2) 275K Diesel Generators.
11. Hammerman & Gainer, Inc. for Professional Claim Services.
12. GCR for the development of policies & procedure to guide procurement activities using federal funding.
13. Eustis Engineering for Construction material testing & inspection services for New Orleans East Basin – West Lake Forest/ Read Blvd. West Sewer Rehabilitation Construction Contract - #30206.

INFORMATION ITEMS

The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of the Special Counsel
- Financial Results through February 2017

ADJOURNMENT

There being no further business to come before the Board, Ralph Johnson moved to adjourn. Kerri Kane seconded. The meeting adjourned at approximately 9:47 A.M.