

BOARD OF DIRECTOR'S MEETING

MARCH 15, 2017

MEETING MINUTES

SEWERAGE AND WATER BOARD OF NEW ORLEANS

ROLL CALL

The Board of Directors of the Sewerage and Water Board met on Wednesday, March 15, 2017 at approximately 9:58 AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Jeff Hebert representing Mayor Landrieu, Marion Bracy, Dr. Tamika Duplessis, Joseph Peychaud, Scott Jacobs, and Ralph Johnson.

The following member(s) were absent: Robin Barnes, Eric Blue, Alan Arnold and Kerri Kane.

Also present were: Geneva Coleman, The Hawthorne Agency, Inc.; Amer Tufail, Green Point Engineers; David Fleshman, Roedel Parson; Doug Evans, B.K.I.; John Catalanotto, Stantec; Pamela Burleigh, SOL Engineering Services, LLC.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Ronald Doucette, Deputy Director of Security; Kimberly Johnson, Deputy Director of Continuous Improvement; Sharon Judkins, Deputy Director of Administration; Valerie Rivers, Deputy Director of Logistics; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Department; Willie Mingo, Purchasing Department; Lisa Martin, Deputy Director of Communications; Kathleen Lafrance and Jasmin Lawrence, Board Relations.

APPROVAL OF PREVIOUS REPORT

Marion Bracy moved to accept the minutes of the Regular Board Meeting held on February 15, 2017. Ralph Johnson seconded the motion. The motion carried.

HONORS AND AWARDS

There were no Honors and Awards for the Month of March 2017.

REPORT OF THE EXECUTIVE DIRECTOR

Cedric S. Grant presented a slide presentation that focused on the following topics of discussion:

- Forward New Orleans 2017 Progress Report
- Conferences and Speaking Engagements
 - Res/Con 2017 – March 7-9, 2017 at Ernest N. Morial Convention Center
 - HBCU Climate Change Conference - March 15-19, 2017 at Dillard University
 - Louisiana Solid and Hazardous Waste Conference - March 16, 2017 in Lafayette, LA
 - Water Week 2017 – March 19-25, 2017 in Washington, D.C.
 - AWWA Sustainable Water Mgmt. Conference - March 19-22, 2017 in New Orleans, LA
 - AMWA Water Policy Conference – March 26-29, 2017 in Washington D.C.
 - Annual SELA Trip - March 29-30, 2017 in Washington, D.C. SWBNO, along with Jefferson Parish, will travel to Washington D.C. to lobby for additional appropriations needed to complete SELA projects.
 - U.S. Water Alliance One Water Summit 2017 – June 27-29, 2017 in New Orleans, LA

- **Key Agenda Topics**

- **Finance and Administrative Committee:**

- Emergency Declaration
- Executive Session:
 - Wallace C. Drennan. Inc v. Cedric Grant, et al, Civil District Court, 15-4417

- **Presentation Items**

- Financial Results through December 2016
- Financial Results through January 2017

- **Information Items**

- Executive Director's Approval of Contracts of \$1,000,000.00 or less
- DBE Participation on Contracts
- Customer Service Results through February 2017
- FEMA Project Worksheet Status

- **Governance Committee:**

- Executive Session: Wallace C. Drennan, Inc. v. Cedric Grant, et al, Civil District Court, 15-4417
- Presentation Items:
 - Executive Director's 2016 Work Plan Review

- **Audit Committee:**

- **Presentation Items:**
 - Overtime and Standby Time Overview
 - Monthly Human Resources Activity Report for the Period February 1 through February 28, 2017
 - Executive Director's Approval of Contracts of \$1,000,000.00 or less

- **Board of Director's Meeting:**
 - Executive Director Evaluation

COMMITTEE REPORTS

GOVERNANCE COMMITTEE

Scott Jacobs reported on the actions taken by the Governance Committee. Jeff Hebert moved acceptance of the Governance Committee Report and the Governance Committee's recommendations, therein. Dr. Tamika Duplessis seconded the motion. The motion carried.

AUDIT COMMITTEE

Dr. Tamika Duplessis reported there were no actions taken by the Audit Committee. Cedric S. Grant presented a review of the Executive Director's 2016 Work Plan Review. Marion Bracy moved acceptance of the Audit Committee Report. Ralph Johnson seconded the motion. The motion carried.

FINANCE & ADMINISTRATION COMMITTEE

Scott Jacobs reported on the actions taken by the Finance & Administration Committee. Dr. Tamika Duplessis moved to remove Item 5, Monthly Human Resources Activity Report for the Period February 1 through February 28, 2017, from the Agenda. Joseph Peychaud seconded the motion. The motion carried. Jeff Hebert moved to accept the report of the Finance and Administration Committee and the Finance and Administration Committee recommendations, therein. Dr. Tamika Duplessis seconded the motion. The motion carried.

CORRESPONDING RESOLUTION

There were no Corresponding Resolution(s) to come before the Board for the Month of March 2017.

EXECUTIVE SESSION

Marion Bracy moved to go into Executive Session. Joseph Peychaud seconded the motion. The motion carried. Ralph Johnson moved to leave Executive Session and return to Regular Session. Joseph Peychaud seconded the motion. The motion carried. Marion Bracy moved to accept staff's recommendations re: litigations on the matter of Wallace C. Drennan, Inc. v. Cedric S. Grant, et al, Civil District Court, 15-4417. Joseph Peychaud seconded the motion. The motion carried.

PRESENTATION ITEMS

Monthly Human Resources Activity Report for the Period February 1 through February 28, 2017

Sharon Judkins presented the Monthly Human Resources Activity Report for the period February 1 through February 28, 2017.

Executive Director's Approval of Contracts of \$1,000,000.00 or less

The Contracts approved by the Executive Director that were \$1,000,000.00 or less are as follows:

1. A.Y. McDonald Mfg. Co. for the purchase of Meter Boxes and Meter Box Parts.
2. A.Y. McDonald Mfg. Co. for the purchase of Brass Water Service Fittings.
3. Louisiana Utilities Supply Co. for the purchase of Brass Water Service Fittings.
4. Technology International for the purchase of a Laboratory Steam Sterilizer.
5. Trucking Innovation, LLC for the purchase of River Sand and Mason Sand.

INFORMATION ITEMS

The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of the Special Counsel
- Financial Results through December 2016
- Financial Results through January 2017
- Commitments to City Council

ADJOURNMENT

There being no further business to come before the Board, Marion Bracy moved to adjourn. Dr. Tamika Duplessis seconded. The meeting adjourned at approximately 11:24 A.M.