

BOARD OF DIRECTOR'S MEETING FEBRUARY 15, 2017

MEETING MINUTES

SEWERAGE AND WATER BOARD OF NEW ORLEANS

ROLL CALL

The Board of Directors of the Sewerage and Water Board met on Wednesday, February 15, 2017 at 9:00 AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Scott Jacobs, Alan Arnold, Robin Barnes, Kerri Kane, Marion Bracy, Ralph Johnson, Joseph Peychaud, and Jeff Hebert.

The following member(s) were absent: Eric Blue, Dr. Tamika Duplessis.

Also present were: Geneva Coleman, The Hawthorne Agency; Pamela Burleigh, SOL Engineering Services, LLC; Fannie Bennett, Buchart Horn; Douglas Evans, BKI; Lisa Cookmeyer, Trigon Associates; Jeff Adelson, The New Orleans Advocate; Randy Smith, Royal Engineers; Zach Monroe, Sabiston Consultants.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Bruce Adams, Deputy General Superintendent; Sharon Judkins, Deputy Director, Administration; Valerie Rivers, Deputy Director, Logistics; Kimberly Johnson, Deputy Director, Continuous Improvement; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Department; Kathleen LaFrance, Jasmin Lawrence, Susan Higginbotham, Board Relations Staff; Hayne Rainey, Communications.

APPROVAL OF PREVIOUS REPORT

Marion Bracy moved to approve the minutes of the Regular Board Meeting held on January 18, 2017. Jeff Hebert seconded the motion. The motion carried.

HONORS AND AWARDS

There were no Honors and Awards for the month of February 2017.

REPORT OF THE EXECUTIVE DIRECTOR

Cedric S. Grant presented a slide presentation that focused on the following topics of discussion:

- Tornado Response and Recovery
“Tornado Relief Fund 2017” has been established through the S&WB’s Employees Federal Credit Union and donations are encouraged to help more than 20 employees affected by the tornado that hit the New Orleans East area.

- BGR Report – Stormwater Fees
- Washington Mardi Gras
- C40 and 100 Resilient Cities Forums
- Upcoming Conferences
- **Key Agenda Topics:**
- **Finance & Administration Committee:**
 - General Superintendent’s Recommendation(s)
 - Change Order(s)
 - Authorization to Claim Property held by the State of Louisiana as Unclaimed Property
 - 2017-2026 Financial Plan for Drainage System Update Alternative
 - Contract Amendment with Cogsdale Corporation for Enhanced Support of Customer Service Management System
 - Ratification of Contract Amendment with Cogsdale Corporation for Human Resources / Timekeeping / Payroll System
 - Executive Session: Sewerage and Water Board of New Orleans v. F. H. Paschen, S.N. Nielsen and Associates, L.L.C., Proceeding Number 14-2333, Div. I, Civil District Court for the Parish of Orleans
 - Presentation Items
 - Financial Results through December 2016
 - Informational Items
 - Executive Director’s Approval of Contracts of \$1M or less
 - DBE Participation on Contracts
 - Customer Service Results through January 2017
 - FEMA Project Worksheet Status
- **Pension Committee:**
 - Executive Session: Disability Matter(s)
 - Informational Items:
 - Pension Fund Update
- **Strategy Committee:**
 - Presentation Items:
 - Update on Classification, Compensation and Organization Analysis Study
 - Monthly Human Resources Activity Report for the Period Jan 1-31, 2017
 - Executive Director’s Approval of \$1M or less
 - Overtime and Standby Time Overview

STRATEGY COMMITTEE

Marion Bracy reported there was no action taken by the Strategy/Audit Committee(s) which met as a joint committee. However, Sharon Judkins presented an Update on The Classification, Compensation and Organizational Analysis Study and the Monthly Human Resources Activity Report for January 2017. Cedric S. Grant presented the Executive Director’s Contract(s) for \$1,000,000.00 or less. Kimberly Johnson presented the Overtime and Standby Time Overview report.

Marion Bracy moved acceptance of the Strategy Committee’s report. Kerri Kane seconded the motion. The motion carried.

FINANCE & ADMINISTRATION COMMITTEE

Scott Jacobs reported on the actions taken by the Finance & Administration Committee. Scott Jacobs noted a correction to the Finance and Administration Report. The meeting took place on Monday, February 13, 2017, not Tuesday.

Kerri Kane moved acceptance of the Finance & Administration Committee’s report and the Finance & Administration Committee’s recommendations, with the noted correction as amended, therein. Ralph Johnson seconded the motion. The motion carried.

Pension Committee

Joseph Peychaud reported there was one action item taken by the Pension Committee. The Pension Committee took action on Disability Matter(s) in Executive Session. Ralph Johnson moved acceptance of the Pension Committee’s report and the Pension Committee’s recommendations, therein. Alan Arnold seconded the motion. The motion carried.

ANY OTHER MATTERS

Alan Arnold presented an analysis regarding the performance of the S&WB’s Pension fund for the last seven years. It was presented as an information item at the Pension Committee meeting and was mentioned in the Board of Director’s meeting to have this information for members to receive.

Customer, Lloyd Lazard, addressed the Board regarding his water bill. Marion Bracy stated that staff will work with senior citizens to re-evaluate how the billing system handles monthly payments.

Jeff Hebert and Marion Bracy left the meeting.

CORRESPONDING RESOLUTIONS

The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-013-2017 – Acceptance of 2017-2026 Capital Program Financing Plan and Projected Revenue Requirements for the Drainage system to be incorporated into the 2017-2026 Financial Plan.

R-015-2017 – Amendment to Existing Contract with Cogsdale Corporation for Enhanced Support of Customer Service Management System.

R-016-2017 – Ratification of Amendment to Existing Contract with Cogsdale Corporation for Additional Implementation Services for Human Resources / Timekeeping/ Payroll System.

R-018-2017 – Authorization to Claim Property Held By the State Of Louisiana as Unclaimed Property.

R-019-20017 – First and Final Renewal of Contract #2106 – Installation of New Water, Sewer and Drain Services Connections at Various Sites throughout Orleans Parish

R-020-2017 – Final Acceptance And Close Out To Contract #2098 – Water Main Point Repair, Water Services Connection, Water Valve And Fire Hydrant Replacement at Various Sites throughout Orleans Parish.

R-021-2017 – Ratification of Change Order No. 6 for Contract #3669 – 404 Hazard Mitigation Grant Program - #6 Sewage Pumping Station.

R-022-2017 – Ratification of Change Order No. 3 for Contract #3663 – 404 Hazard Mitigation Grant Program – Bullard Sewage Pumping Station.

R-023-2017 – Ratification of Change Order No. 3 for Contract #3670 – 404 Hazard Mitigation Grant Program – Lake Forest Sewage Pumping Station.

EXECUTIVE SESSION

Joseph Peychaud moved to go into Executive Session. Kerri Kane seconded the motion. The motion carried. Joseph Peychaud moved to leave Executive Session and return to Regular Session. Robin Barnes seconded the motion. The motion carried. Kerri Kane moved to accept staff’s recommendations re: Sewerage and Water Board of New Orleans v. F. H. Paschen, S.N. Nielsen and Associates, L.L.C., Proceeding Number 14-2333, Div. I, Civil District Court for the Parish of Orleans. Robin Barnes seconded the motion. The motion carried.

PRESENTATION ITEMS

Monthly Human Resources Activity Report for the Period January 1 through January 31, 2017

Sharon Judkins presented the Monthly Human Resources Activity Report for the month of January 2017 and an overview of the Human Resource Activities.

Executive Director’s Approval of Contracts for \$1,000,000.00 or less

The contracts approved by the Executive Director that were \$1,000,000.00 or less are as follows:

1. Industrial Welding Supplies for the purchase of CNC Plate Cutting System for Facility Maintenance.
2. Southeast Safety & Supply for the purchase of Rubber P.V.C. Hip Boots & Knee Boots.
3. Gulf Coast Oil Supply, LLC for the purchase of Lubricant Petroleum Products.
4. Herbert S. Hiller Fire Extinguisher Services for Sewerage & Water Board of New Orleans.
5. Antenna Gallery Sub-Grant Agreement between Sewerage & Water Board of New Orleans and Antenna Gallery Environmental Protection Agency Educational Local Grant #01F05001; Promote art and literature in the community through events, publications and arts education.
6. Public Lab Sub-Grant Agreement between Sewerage & Water Board of New Orleans and Antenna Gallery Environmental Protection Agency Education Local Grant #01F05001; Bring the power of scientific investigation to local environmental issues and build local knowledge about environmental topics by giving people the tools to do self-directed, hyperlocal environmental monitoring.
7. Roedel Parsons Koch Blache Balhoff & McCollister Legal representation to the Board in an appellate matter before the State Fourth Circuit Court of Appeals.
8. Christovich & Kearney, LLP legal representation of multiple individuals and class action lawsuits against the Board in state and federal courts in the aftermath of Hurricane Katrina.
9. Polydyne, Inc for Furnishing Polyelectrolyte to the Algiers and Carrollton Water Plants.

COMMUNICATION

Robin Barnes invited the Board and staff to attend the RES/CON Resiliency Seminar which is scheduled to be held on March 7-9, 2017 at the New Orleans Ernest N. Morial Convention Center. The Board can go to RESCONNOLA.COM for more information.

INFORMATION ITEMS

The following items were submitted for informational purposes only:

- FEMA Status Report
 - Report of the General Superintendent
 - Report of the Special Counsel
 - Financial Statements
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ADJOURNMENT

There being no further business to come before the Board, Ralph Johnson moved to adjourn. Joseph Peychaud seconded. The meeting adjourned at approximately 10:03 AM.