

# BOARD OF DIRECTOR'S MEETING

JANUARY 18, 2017

MEETING MINUTES

## SEWERAGE AND WATER BOARD OF NEW ORLEANS

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### ROLL CALL

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The Board of Directors of the Sewerage and Water Board met on Wednesday, January 18, 2017 at 9:00 AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Alan Arnold, Robin Barnes, Marion Bracy, Ralph Johnson, Joseph Peychaud, Dr. Tamika Duplessis, Kerri Kane and Jeff Hebert.

The following member(s) were absent: Scott Jacobs, Eric Blue and Kimberly Thomas.

Also present were: Geneva Coleman, The Hawthorne Agency; Pamela Burleigh, SOL Engineering Services, LLC; Amer Tufail, Greenpoint Engineers; Randy Smith, Royal Engineers; Brenda Thornton, Communirep, Inc.; Donald Lambert, Mott MacDonald.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Sharon Judkins, Deputy Director, Administration; Valerie Rivers, Deputy Director, Logistics; Lisa Martin, Deputy Director, Communications; Ronald Doucette, Deputy Director, Security; Kimberly Johnson, Deputy Director, Continuous Improvement; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Department; Kathleen LaFrance, Susan Higginbotham, Board Relations Staff; Jason Higginbotham, Emergency Management Department; Willie Mingo, Purchasing Department.

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### APPROVAL OF PREVIOUS REPORT

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Marion Bracy moved to accept the minutes of the Regular Board Meeting held on December 21, 2016. Robin Barnes seconded the motion. The motion carried.

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### HONORS AND AWARDS

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(R-012-2017) - Sewerage and Water Board of New Orleans recognized the following employees for their hard work during the month of January for repairing a water main break in the French Quarter area: Robert Oalman, Duty Supervisor; Daniel Smith, Supervisor; Titus Brown, Foreman; Deril Valdery, Backhoe Operator; and Jose Anderson, Laborer.

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**REPORT OF THE EXECUTIVE DIRECTOR**

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Cedric S. Grant presented a slide presentation that focused on the following topics of discussion:

- H2O Talk
- Palm Air Neighborhood Meeting
- Public Works Committee Meeting
- Upcoming Conference:
  - AWWA Sustainable Water Management Conference will be held March 19-22, 2017 in New Orleans.
- **Key Agenda Topics:**
- **Finance & Administration Committee:**
  - General Superintendent's Recommendations
  - Change Orders
  - Bid Recommendations
  - Final Acceptance Contracts with DBE Participation
  - CEA – Coordination of Repair, Maintenance and Construction Projects with City Agencies
  - CEA – City for Permanent Pavement Restoration of Utility Cuts
  - Ratification of Amendment No. 4 with CH2M Hill, Inc. for Design and Engineering Services for Power Plant Retrofit Hazard Mitigation Grant Project
- 2017-2026 Financial Plan for the Drainage System – Kerri Kane moved to accept staff's recommendation to **defer** this item. Kimberly Thomas seconded the motion. The motion carried. Cedric S. Grant stated this item was deferred for further discussion and it will be taken up at next month's meeting.

Cedric S. Grant announced the resignation of Board Member, Kimberly Thomas, effective January 31, 2017. The Board and staff extended well wishes in all of her future endeavors.

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**COMMITTEE REPORTS**

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**FINANCE & ADMINISTRATION COMMITTEE**

Joseph Peychaud reported on the actions taken by the Finance & Administration Committee. Dr. Tamika Duplessis moved acceptance of the Finance & Administration Committee's report and the Finance & Administration Committee's recommendations, therein. Ralph Johnson seconded the motion. The motion carried.

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**CORRESPONDING RESOLUTIONS**

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The following resolutions were adopted in conjunction with approval of the Committee report as follows:

R-001-2017 – Contract #1368 – Hazard Mitigation Grant Program – Oak Street Pump Station Upgrade and Rehabilitation Project.

R-004-2017 – Ratification of Change Order No. 1 for Contract #1387 – Painting and Repairs of Four (4) Million Gallon Water Storage Tanks at the Main Water Purification Plant.

R-005-2017 – Ratification of Amendment No. 1 for Structural Repairs and Improvements to DPS 17/Station D with Stantec Consulting Services.

R-008-2017 – Final Acceptance and Close Out to Contract #1382 – Replacement of Media of Filters 1A, 1B, 5A and 5B at the Claiborne Filter Gallery at the Main Water Purification Plant.

R-009-2017 – Final Acceptance and Close Out to Contract #30004 – Restoration of Existing Gravity Sewer Mains Damaged by Hurricane Katrina by Excavation and Replacement from Manhole to Manhole, CIPP Lining from Manhole to Manhole and Point Repairs at various sites throughout Orleans Parish.

R-010-2017 – Cooperative Endeavor Agreement with the City of New Orleans for the Coordination of All Repair, Maintenance, and Construction Projects with City Agencies.

R-011-2017 – Cooperative Endeavor Agreement with the City of New Orleans for Permanent Pavement Restoration of Utility Cuts.

R-014-2017 – Ratification of Amendment No. 4 to Agreement with CH2M Hill, Inc. for Design and Engineering Services for the Power Plant Retrofit Hazard Mitigation Grant Project.

Joseph Becker, the General Superintendent, recommended rejection and re-advertisement of Contract #6257 and Contract #6258 as described below due to DBE participation issues:

- R-002-2017 – Contract #6257 – 2016 Rewind of Constant Duty Motors 1 & 2 at DPS No. 6 Ammortissuer Winding Replacement and Cleaning of Motor C at DPS No. 6 & DPS No. 7.
- R-007-2017 – Contract #6258 – 2016 Rewind of the Sewage Pump Motor at Sewage Pumping Station #21.

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## PRESENTATION ITEMS

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### **Monthly Human Resources Activity Report for the Period December 1 through December 31, 2016**

Sharon Judkins presented the Monthly Human Resources Activity Report for the month of December 2016 and gave an overview of the Vacancy and Overtime Hour Threshold Comparison by department for end of 2016. The Compensation, Classification & Organizational Analysis Study is on target for completion in March 2017.

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## INFORMATION ITEMS

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The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of the Special Counsel
- Financial Statements

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**ADJOURNMENT**

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There being no further business to come before the Board, Marion Bracy moved to adjourn. Joseph Psychaud seconded. The meeting adjourned at approximately 9:47 A.M.