

BOARD OF DIRECTOR'S MEETING

NOVEMBER 16, 2016

MEETING MINUTES

SEWERAGE AND WATER BOARD OF NEW ORLEANS

ROLL CALL

The Board of Directors of the Sewerage and Water Board met on Wednesday, November 16, 2016 at 9:00 AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Scott Jacobs, Alan Arnold, Robin Barnes, Eric Blue, Marion Bracy, Ralph Johnson, Kimberly Thomas, Joseph Peychaud, and Suchitra Satpathi.

The following member(s) were absent: Kerri Kane and Dr. Tamika Duplessis.

Also present were: Geneva Coleman, The Hawthorne Agency; Pamela Burleigh, SOL Engineering Services, LLC; Amer Tufail, Greenpoint Engineers; Fannie Bennett, Buchart Horn.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Ronald Doucette, Deputy Director, Security; Sharon Judkins, Deputy Director, Administration; Valerie Rivers, Deputy Director, Logistics; Lisa Martin, Deputy Director, Communications; Kimberly Johnson, Deputy Director, Continuous Improvement; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Department; Kathleen LaFrance, Jasmin Lawrence, Susan Higginbotham, Board Relations Staff; Jason Higginbotham, Emergency Management Department; Lawrence Anderson, Personnel Department; Hayne Rainey, Communications; Clarissa Houston, Emergency Management Department; Vana T. Acker, Risk Management Department; Paula Arceaneaux, Julia Thomas, Employee Incentive Committee; Robert B. Jackson, Community & Intergovernmental Relations.

APPROVAL OF PREVIOUS REPORT

Joseph Peychaud moved to approve the minutes of the Regular Board Meeting held on October 19, 2016. Suchitra Satpathi seconded the motion. The motion carried.

HONORS AND AWARDS

(R-160-2016) - Sewerage and Water Board of New Orleans recognized two (2) employees for their hard work during the month of October for bringing awareness to Breast Cancer. The awards were presented to Clarissa Houston of the Emergency Management Department and Vana Acker of the Risk Management Department.

Cedric S. Grant announced that Suchitra Satpathi will be relinquishing her position with the Sewerage & Water Board of New Orleans. Mr. Grant recognized her as an honorary member of the Sewerage and Water Board for her dedicated service.

Cedric S. Grant presented a slide presentation that focused on the following topics of discussion:

- Update on New Customer Service Management System
- November 7 Rain Event
- Drainage Millage Renewal Engagement
- Recognition by National Association of Clean Water Agencies

Key Agenda Topics:

- **Audit Committee:** 2016 Independent Financial Auditing Service Contract and Overtime and Standby Time Overview.
- **Strategy Committee:** Classification, Compensation and Organizational Analysis Study and 2017 Budget Strategies.
- **Finance & Administration Committee:** Customer Service Management System, Implementation Status and 2016-2025 Financial Plan, and Bond Ratings Upgrade.
- **Executive Session:** Coventee Covington and Corey Barnes v. St. Paul Fire and Marine Insurance Company, et al, CDC No. 2012-03887, Div J.

COMMITTEE REPORTS

AUDIT COMMITTEE

Marion Bracy reported on the actions taken by the Audit Committee. Marion Bracy moved acceptance of the Audit Committee's report and the Audit Committee's recommendations, therein. Kimberly Thomas seconded the motion. The motion carried.

Strategy Committee

Marion Bracy reported there were no actions taken by the Strategy Committee. However, James Brittain, Vice-President of Management Advisory Group International, Inc., and representatives with DMM & Associates presented the Classification, Compensation and Organization Analysis Study. Sharon Judkins presented the Monthly Human Resources Activity Report for the Period October 1 through October 31, 2016. Cedric S. Grant presented the Executive Director's contract(s) for \$1,000,000.00 or less. Robert Miller presented the 2016-2025 Financial Plan prepared by Black & Veatch. Marion Bracy moved acceptance of the Strategy Committee's report. Robin Barnes seconded the motion. The motion carried.

FINANCE & ADMINISTRATION COMMITTEE

Scott Jacobs reported on the actions taken by the Finance & Administration Committee. Robert Miller presented the 2016-2025 Financial Plan prepared by Black & Veatch for the Sewerage & Water Board of New Orleans.

Kimberly Thomas moved acceptance of the Finance & Administration Committee's report and the Finance & Administration Committee's recommendations, therein. Ralph Johnson seconded the motion. The motion carried.

CORRESPONDING RESOLUTIONS

The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-161-2016 – 2016 Independent Financial Auditing Services Contract.

R-162-2016 – Final Acceptance and Close Out To Contract ME 1-0017-Sewerage and Water Board of New Orleans Panola Street Pump Station Emergency Repairs.

EXECUTIVE SESSION

Marion Bracy moved to go into Executive Session. Joseph Peychaud seconded the motion. The motion carried. Marion Bracy moved to leave Executive Session and return to Regular Session. Robin Barnes seconded the motion. The motion carried. Marion Bracy moved to accept staff's recommendations re: litigation on the matter of Coventee Covington and Corey Barnes v. St. Paul Fire and Marine Insurance Company, et al, CDC No. 2012-03887, Div. J. Ralph Johnson seconded the motion. The motion carried.

PRESENTATION ITEMS

Monthly Human Resources Activity Report for the Period October 1 through October 31, 2016

Sharon Judkins presented the Monthly Human Resources Activity Report for the month of October 2016 and an overview of the Human Resource Activities.

Executive Director's Approval of Contracts for \$1,000,000.00 or less

The contracts approved by the Executive Director that were \$1,000,000.00 or less are as follows:

1. Gordon, Arata, McCollam, Duplantis & Eagan, LLP for legal representation in a form of litigation & appellate support to lead counsel.
2. Management Advisory Group International for providing Classification, Compensation & Organization Analysis Study.
3. Unimin Lime LLC dba Southern Lime for furnishing lime to Algiers Water Plant.
4. Louisiana Utilities Supply Company for furnishing sewer repair couplings.
5. Cisco, Inc. for furnishing sewer repair couplings.
6. Louisiana Utilities Supply Company for furnishing full circle stainless steel repair & tap clamps; bronze saddles & transitional couplings for cast iron, ductile iron & transit pipe.
7. Barriere Construction for furnishing hot mix asphalt.
8. Siemens Industry, Inc. for furnishing HVAC mechanical services.

INFORMATION ITEMS

The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of Special Counsel
- Financial Statement

Attachment: Alan Arnold, Board Member (Re: Drainage Reports)

ADJOURNMENT

There being no further business to come before the Board, Marion Bracy moved to adjourn. Eric Blue seconded. The meeting adjourned at approximately 10:22 AM.