

BOARD OF DIRECTOR'S MEETING

OCTOBER 19, 2016

MEETING MINUTES

SEWERAGE AND WATER BOARD OF NEW ORLEANS

ROLL CALL

The Board of Directors of the Sewerage and Water Board met on Wednesday, October 19, 2016 at 9:00 AM in the Board Room at 625 St. Joseph Street. The Executive Director, Cedric S. Grant, called the roll and showed the following members present: Scott Jacobs, Dr. Tamika Duplessis, Alan Arnold, Robin Barnes, Eric Blue, Marion Bracy, Ralph Johnson, Kimberly Thomas, Kerri Kane, Joseph Peychaud, and Suchitra Satpathi.

Also present were: Geneva Coleman, The Hawthorne Agency; Pamela Burleigh, SOL Engineering Services, LLC; Brenda Thornton, Communirep, Inc.; Amer Tufail, Greenpoint Engineers.

Staff present were: Cedric S. Grant, Executive Director; Robert Miller, Deputy Director, CFO; Joseph Becker, General Superintendent; Bruce Adams, Deputy General Superintendent; Ronald Doucette, Deputy Director, Security; Sharon Judkins, Deputy Director, Administration; Valerie Rivers, Deputy Director, Logistics; Lisa Martin, Deputy Director, Communications; Kimberly Johnson, Deputy Director, Continuous Improvement; Nolan Lambert, Special Counsel; Harold Marchand, Yolanda Grinstead, Legal Department; Kathleen LaFrance, Jasmin Lawrence, Susan Higginbotham, Board Relations Staff; Jason Higginbotham, Emergency Management Department.

APPROVAL OF PREVIOUS REPORT

Joseph Peychaud moved to approve the minutes of the Regular Board Meeting held on September 21, 2016. Marion Bracy seconded the motion. The motion carried.

HONORS AND AWARDS

Sewerage and Water Board of New Orleans received the Association of Metropolitan Water Agencies (AMWA) 2016 Gold Award for Exceptional Utility Performance. The award was presented to Cedric S. Grant at the Executive Management Conference earlier this week in Scottsdale, Arizona.

REPORT OF THE EXECUTIVE DIRECTOR

Cedric S. Grant presented a slide presentation that focused on the following topics of discussion:

- AMWA 2016 Gold Award
- Rollout Joint DPW/S&WB Capital Program
- Customer Service Management Go-Live

Key Agenda Topics:

- **Audit Committee:** Wastewater Audit for the East and West Bank Plants and Review of overtime status.
- **Finance & Administration Committee:** Contracts recommended for award, Cooperative Endeavor Agreement for Joint DBE certification and financial results through August 2016.
- **Drainage Funding Strategy**
- **Executive Session**

COMMITTEE REPORTS

AUDIT COMMITTEE

Dr. Tamika Duplessis reported on the actions taken by the Audit Committee. Marion Bracy moved acceptance of the Audit Committee's report and the Audit Committee's recommendations, therein. Kimberly Thomas seconded the motion. The motion carried.

FINANCE & ADMINISTRATION COMMITTEE

Scott Jacobs reported on the actions taken by Finance & Administration Committee.

Cedric S. Grant presented a slide overview on the Drainage Funding Strategy which focused on the goals as follows: 1) Set short and long term funding strategy for the drainage system, 2) Communicate sources and uses of funds to all stakeholders, 3) Develop planning and policy considerations for drainage capital investment, and 4) Develop plan for funding operations and maintenance and major critical assets. He also discussed the millage renewal which is on the Ballot for December 10, 2016.

Marion Bracy moved acceptance of the Finance & Administration Committee's report and the Finance & Administration Committee's recommendations with the exception of the Executive Session matter re: Arthur Harris v. Tom Brown of the Sewerage & Water Board of New Orleans, Civil District Court No. 2015-7977, Div. N be taken up separately. Kimberly Thomas seconded the motion. The motion carried.

CORRESPONDING RESOLUTIONS

The following resolutions were adopted in conjunction with approval of the Committee reports as follows:

R-142-2016 – Acceptance of the Report on Operations for 2015

R-143-2016 – Authority to enter into a Cooperative Endeavor Agreement with the City of New Orleans, Harrah’s New Orleans, Housing Authority of New Orleans, New Orleans Aviation Board, Regional Transit Authority, Orleans Levee District, and the Sewerage & Water Board of New Orleans to Establish a Citywide Joint Certification Program for the State and Local Disadvantaged Business Enterprise Program

R-144-2016 – Change Order No. 9 for Contract #6247 – Hazard Mitigation Grant Project Retrofit of Generator #4 at the Carrollton Water Purification Plant/Power Complex

R-145-2016 – Ratification of Change Order No. 1 for Contract #8142 – Paving Open Cuts in Streets, Driveways and Sidewalks from the Repair to the Sewerage & Water Board of New Orleans Underground Utilities

R-146-2016 – Ratification of Change Order No. 5 for Contract #8132 – Katrina Related Repairs to Garage #1 and the Generator Building at Central Yard

R-147-2016 – Ratification of Change Order No. 1 for Contract #3695 – Restoration of Existing Gravity Sanitary Sewer Main Damaged by Hurricane for ESSA II Related Work

R-148-2016 – Ratification of Change Order No. 5 for Contract #3669 – 404 Hazard Mitigation Grant Program for #6 Sewage Pumping Station

R-149-2016 – Amendment to Agreement with Stanley Consultants, Inc. for Design and Engineering Services for the Water Hammer Hazard Mitigation Project

R-150-2016 – West Bank Wastewater Treatment Plant Municipal Water Pollution Prevention Environmental Audit

R-151-2016 – East Bank Wastewater Treatment Plant Municipal Water Pollution Prevention Environmental Audit

R-152-2016 – Contract #30203 – Restoration Gravity Flow Sanitary Sewers by Point Repair of Sewer Mains at various sites throughout the City of New Orleans

R-153-2016 – Contract #30204 – Restoration of Existing Gravity Flow Sanitary Sewers by Excavation and Replacement from Manhole to Manhole, CIPP Lining from Manhole to Manhole, CIPP Lining of Service Laterals and Point Repair at various sites throughout the City of New Orleans

R-154-2016 – Contract #30205 – New Orleans East Basin – Plum Orchard Sewer Rehabilitation

R-155-2016 – Final Acceptance and Close Out to Contract #3695 – Restoration of Existing Gravity Sewer Mains Damaged by Hurricane Katrina by Excavation and Replacement from Manhole to Manhole, CIPP Lining from Manhole to Manhole

R-156-2016 – Final Acceptance and Close Out to Contract #3794 – Rehabilitation of Bio-Reactor Train #1 at the East Bank Wastewater Treatment Plant

R-157-2016 – Ratification of Change Order No. 10 for Program Management Services Associated with Hurricane Related Water Restoration Projects

R-158-2016 – Contract #2125 – Waterline Replacements and Extensions at scattered locations throughout Orleans Parish

R-159-2016 – Adoption of Drainage Funding Strategy

EXECUTIVE SESSION

Suchitra Satpathi moved to go into Executive Session. Eric Blue seconded the motion. The motion carried. Dr. Tamika Duplessis moved to leave Executive Session and return to Regular Session. Kerri Kane seconded the motion. The motion carried. Suchitra Satpathi moved to accept staff's recommendations re: litigation on the matter of Arthur Harris v. Tom Brown of the Sewerage & Water Board of New Orleans, Civil District Court No. 2015-7977, Div. N. Kerri Kane seconded the motion. The motion carried.

PRESENTATION ITEMS

Monthly Human Resources Activity Report for the Period September 1 through September 30, 2016

Sharon Judkins presented the Monthly Human Resources Activity Report for the month of September 2016 and she also gave a status update on Human Resources Activities, Drop Summary Report, and the progress of the Civil Service matters.

Executive Director's Approval of Contracts of \$1,000,000.00 or less

The contracts approved by the Executive Director that were \$1,000,000.00 or less are as follows:

1. Roedel, Parsons Koch Blache Balhoff & McCollister Law Corporation for legal representation and advice regarding construction, procurement and related matters.
2. AECOM Technical Services, Inc. for Project Controls and Scheduling Services of Engineering Programs.
3. Volkert, Inc. for Consulting Services for the demolitions of two (2) abandoned Carrollton Water Plant Clarifiers, conceptual design and project scoping, design, and construction administration services.
4. Eustis Engineering, LLC for Geotechnical Consulting Services necessary for the implementation of Board's Green Infrastructure Plan.
5. Morton Salt for furnishing Sodium Chloride used in the regeneration of industrial water softener used for pre-treatment of boiler water for steam production at Board's Power Plant.
6. Flemings Construction Company for the Installation of Emergency Discharge Connections at Horace, Holiday, Huntlee, and Eton Sewer Pumping Stations Contract #30103.

7. Lou-Con, Inc. for furnishing and installing Air Compressors and Associated Equipment at the MWPP.
8. Consolidated Pipe and Supply Company for furnishing Complete R.D. Wood Gate Valves Sizes 4", 6", 8" and 12".
9. All Star Forest Products, Inc. for furnishing Rough Pine and Oak Hardwood Lumber.
10. Machine Tools, Inc. for furnishing Vertical Machining Center for Facility Maintenance Machine Shop.
11. Twin Commercial Tires for furnishing Complete Tire Services.
12. Faust Auto Sales Items, Week's Auction Company, Calico Wreckers, Brian Alexis, Advanced Industrial, and Watkin Auto Sale for Sale of Junked Automobiles, Small Pickups, Medium Duty Trucks and other equipment.
13. Mainframe Information Systems for IBM z114 2818-M05 Mainframe

CSM Project Communications Status

Robert Miller presented the Customer Service Management Project Communications Status update on the new Billing System that will Go-Live on October 24, 2016.

INFORMATION ITEMS

The following items were submitted for informational purposes only:

- FEMA Status Report
- Report of the General Superintendent
- Report of the Special Counsel
- Financial Statements
- Commitments to City Council

ADJOURNMENT

There being no further business to come before the Board, Ralph Johnson moved to adjourn. Kerri Kane seconded. The meeting adjourned at approximately 10:36 AM.